

608 • 848 • 1758



inc. Approve Your Order Before Production
Help Us Eliminate ALL Mistakes and to Assure 100% Satisfaction

Graphic Number:

_____ Write in the Graphic # Located on top of your PROOF SHEET as you see it

Job Name:

Write in the Job Name as you see it on you PROOF SHEET
Look over your PROOF SHEET for the following

Your Logo:

Yes No Dates - Size of image - Correct Fonts

Ink Colors:

Yes No Do colors appear good on screen



Spelling:

Yes No DOUBLE CHECK Logo & Names for misspellings

Location of Imprint:

Yes No Proper Placement on shirt

Garment:

Yes No Shirt color - Brand - Style

Quantity:

Yes No Avoid re-order fees - Check QTY & Sizes

Price:

Yes No Price quoted - Correct Total - Tax Exempt?

Please Double Check
And Check BOTH Box's

Spelling & Names
 Correct Dates

Final approval:

Yes No Good To Go? LOOKS GOOD For Your Final Approval

Call Back:

Yes No **Would you like us to call to confirm?**

This will delay Order

If You Trust Our Judgment - Leave Blank and proceed on schedule

Sample On Garment -

DUE DATE

WHEN - do you need your order "in hands"

Yes or No
Comments & Questions
Or add on's

_____ Please allow a week or 2-4 days or sooner - after approval to complete your order
Write any comments below

**FAX this to
608-848-1759**

Signature of approval _____ Date _____